

MAIN FACS “TIPS & TECHNIQUES”

08/31/2006

Page 1

Volume 12, Issue #24

IMPORTANT: This issue contains important operating information for all users of RSTARS and ADPICS. Please distribute promptly.

In this issue:

- **YEAR-END SPECIAL PROCESSING – BUILDING LEASE PAYMENTS (BLP)**

YEAR-END SPECIAL PROCESSING – BUILDING LEASE PAYMENTS (BLP)

For 10/1/06 Building Lease Payments (BLP), agencies need to change the Direct Voucher Effective Date on the Initiate Payments page to 10/1/2006 **prior** to “hitting” the Pay button. This will ensure that the 10/1 BLP payments go to the correct Appropriation Year (2007). However, until an agency’s appropriation bill has been enacted, Appropriation Year 2007 payments cannot be made.